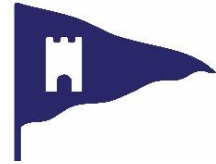


# SSC - PRIVACY POLICY



EFFECTIVE DATE: MARCH 2022

## OUR CONTACT DETAILS

Address: Strangford Sailing Club  
Castleward Estate  
Strangford  
BT30 7LS

E-mail: [secretary@strangfordsailingclub.com](mailto:secretary@strangfordsailingclub.com)

## THE TYPE OF PERSONAL INFORMATION WE COLLECT

We currently collect and process the following information:

- Personal identifiers, contacts and characteristics including names, addresses, email, and phone numbers.
- DOB – only as part of child protection requirements.

## HOW WE GET THE PERSONAL INFORMATION AND WHY WE HAVE IT

Most of the personal information we process is provided to us directly by you for one of the following reasons:

- Membership details and communication to you
- Race Results

We use the information that you have given us in order to service your membership of the Club through communications with you and collection of membership payments where authorised by you to do so.

We may share this information with RYANI.

Under the General Data Protection Regulation (GDPR), the lawful basis we rely on for processing this information are:

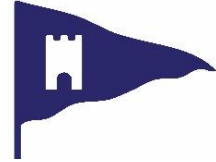
**(a) Your consent. You are able to remove your consent at any time. You can do this by contacting [secretary@strangfordsailingclub.com](mailto:secretary@strangfordsailingclub.com)**

**(b) We have a contractual obligation for club related activities, communications etc**

## HOW WE STORE YOUR PERSONAL INFORMATION

Your information is securely held by the Hon Secretary, Hon Treasurer, Sailing Secretary and Junior Sailing Officer.

We keep your membership information for the duration of your membership. We will then dispose your information within 60 days of your ceasing to be a member.



## YOUR DATA PROTECTION RIGHTS

Under data protection law, you have rights including:

**Your right of access** – You have the right to ask us for copies of your personal information.

**Your right to rectification** – You have the right to ask us to rectify personal information you think is inaccurate. You also have the right to ask us to complete information you think is incomplete.

**Your right to erasure** – You have the right to ask us to erase your personal information in certain circumstances.

**Your right to restriction of processing** – You have the right to ask us to restrict the processing of your personal information in certain circumstances.

**Your right to object to processing** – You have the the right to object to the processing of your personal information in certain circumstances.

**Your right to data portability** – You have the right to ask that we transfer the personal information you gave us to another organisation, or to you, in certain circumstances.

You are not required to pay any charge for exercising your rights. If you make a request, we have one month to respond to you.

Please contact us at [secretary@strangfordsailingclub.com](mailto:secretary@strangfordsailingclub.com) or at the above address if you wish to make a request.

## HOW TO COMPLAIN

If you have any concerns about our use of your personal information, you can make a complaint to us at:

Strangford Sailing Club, Castleward Estate, Strangford, BT30 7LS

Email address: [secretary@strangfordsailingclub.com](mailto:secretary@strangfordsailingclub.com)

You can also complain to the ICO if you are unhappy with how we have used your data. ICO website <https://www.ico.org.uk> Helpline number: 0303 123 1113

The ICO's address:

Information Commissioner's Office  
Wycliffe House, Water Lane, Wilmslow, Cheshire, SK9 5AF