

# Strangford Sailing Club

## Castleward Co Down

### HEALTH AND SAFETY POLICY STATEMENT

It is the policy and practice of Strangford Sailing Club to maintain a safe and healthy sailing environment and to provide proper equipment and safe systems as far as reasonably practicable for all our members and their guests. We will provide such information, training and rescue boat safety equipment, that they may require to carry out club activities in a safe and competent manner. The basis of our safety operations and training will be as recommended by the RYA.

The club will ensure that, as far as reasonably practicable, our sailing activities will not endanger other site or water occupants or the general public and that all potential hazards will be continually assessed and that this information will be made available to all parties if any activity or operation carried out by us has the potential to cause injury.

This club requires all members to comply with the roles and responsibilities as listed below and whilst using the Club facilities, to conduct themselves in a safe and conscientious way, ensuring that at all times activities are carried out in a safe manner.

The club will fully comply with all current Health and Safety Legislation and incorporate ongoing amendments.

Reviewed on .....

Commodore      Signature: .....

Print Name: .....

# **SSC HEALTHY AND SAFETY POLICY ROLES & RESPONSIBILITIES**

## **RESPONSIBILITIES**

The person having overall responsibility for Health and Safety is the current Health & Safety Officer.

The person responsible for the implementation of the policy is the current Hon Secretary.

As a RYA recognised Training Centre, the person responsible for the implementation of all safety aspects of training and instruction is the Club's current RYA Centre Principal. All instructors involved in club training activities report to him.

The person responsible for implementation and monitoring of Child Protection Policy issues is the current Child Protection Officer.

The appointed officers of the club will be responsible for day to day implementation of the policy in their areas of responsibility.

Each club member is responsible for acting in a safe manner. If any member identifies any potential safety risk that they cannot rectify easily they must inform the responsible person immediately.

## **ACCIDENTS/INCIDENTS**

All accidents or reportable incidents must be logged in the Club Accident Book within 24 hours of the incident. The reports should be completed in full and also show detail of corrective actions taken to avoid a recurrence.

## **GAS INSTALLATIONS**

The club uses gas for hot water and heating generation and great care must be taken in operation of the equipment. In the event of a failure or maintenance requirement only personnel with the appropriate ACOPS competence certificates are permitted to work on the equipment. Safety requirements as required by the Gas Safety Council must be adhered to.

The gas installation requires annual testing by a Gas Safe registered technician.

## **ELECTRICAL INSTALLATIONS**

The club uses electric showers in the changing areas. The electrical installation requires annual inspection by a NIECS registered electrician and a test certificate issued. This may also be required by the club insurers.

## **HOUSEKEEPING, PREMISES, TOOLS AND ACCESS EQUIPMENT**

Club officers will ensure at all times that the clubhouse, slipways , quaysides and surrounding areas will be kept clean and tidy ensuring safe access and egress for members. Offices must ensure that all possible means are taken to avoid slip and trip hazards.

All hazardous chemicals/substances used by club members must be stored, used and disposed of in accordance with COSHH regulations. Whenever practicable the following rules for hazardous substances must be followed.

1. Replace with a safer alternative, if available.
2. Contain and handle the substance so that accidental exposure is avoided.
3. Ensure that all necessary protective equipment is worn. (Protective equipment should be of the correct type, should not interfere with the task and be comfortable and effective for the wearer.)

## **POWER TOOLS**

Power tools used by club members must be rated at 110volt and be of the appropriate type for the operation to be performed and must only be used by members who have been trained in their use. Power tools should be inspected before use and inspections must include leads, extension leads, plug tops and transformers. Any tools found to be defective in any way must be taken out of service immediately. The correct protective wear must be used in all power tool operations.

## **CLUB RESCUE BOATS**

The club rescue boat is primarily for safety purposes. The Safety Boat Officer is responsible for the upkeep, readiness and assignment of boat operators.

Safety equipment must be in place before launching and checked on a weekly basis for wear or damage.

Only those with the appropriate Powerboat or other qualifications are permitted to drive club rescue boats

## **FIRE SAFETY**

The Clubhouse Officer shall be responsible for ensuring that all firefighting equipment is available and is within current inspection dates. Clubhouse escape routes must be clearly marked as appropriate.

## **SAILING INSTRUCTORS**

Only RYA qualified instructors are allowed to run training events.

## **RACE OFFICERS**

Only individuals with relevant experience or qualifications are permitted to run racing events.

The club maintains a register of approved Race Officers.

## **SAFETY EQUIPMENT**

The following club equipment requires a weekly check by the Safety Boat Officer.

- Clubhouse VHF radio
- Rescue boat portable radio
- Portable radios used for race organization
- Rescue boat safety equipment
- Rescue boat fuel/oil levels